

# **S T A T U T E**

## **of the National Institute of Education and Youth**

### **Article 1 Introductory Provision**

The Statute of the National Institute of Education and Youth (hereinafter referred to as "the Statute") predominantly regulates the status and the scope of the National Institute of Education and Youth (hereinafter referred to as "NIVAM"), its mission and activities, and relations to the Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as "the Ministry").

### **Article 2 Status**

- (1) The Ministry is the founder of NIVAM.
- (2) NIVAM is an organization co-financed from the government budget of the Ministry.
- (3) NIVAM is a legal entity acting on its own behalf in legal relations.
- (4) Registration number of NIVAM: 00164348.
- (5) Registered office of NIVAM: Bratislava, Ševčenkova 11, 850 05 Bratislava.

### **Article 3 Mission and Activities**

- (1) NIVAM has been established to fulfil the tasks in the following fields:
  - a) professional development of teaching staff and professional staff,
  - b) lifelong learning,
  - c) support and development of youth work,
  - d) monitoring and evaluating the quality of education and learning,
  - e) research in the field according to letters a) through d).
- (2) NIVAM shall predominantly act in the field of pre-primary education, primary education and secondary education, special education and inclusive education, basic art education, language education and interest-based education, in the field of supporting the professional development of teaching staff and professional staff, in the field of lifelong learning, and in the field of youth work.

(3) As part of its mission, NIVAM provides for the following:

- a) creation, innovation, monitoring and evaluation of documents for pre-primary education, primary education and general education at secondary schools, basic art education and language education, interest-based education in schools and school facilities, specifically the school educational and training programmes, creation of methodological and other supporting materials related to the curriculum,
- b) applied pedagogical research and social-scientific research in the field of education, training, and youth work, carrying out and evaluating pedagogical experiments and research, and expertise activities in the field of professional development of both teaching and professional staff,
- c) tasks determined by the Ministry in the field of inclusion and education of children and pupils with special educational needs,
- d) advice and consultation for the advisory bodies of principals of schools and school facilities,
- e) coordination of development, assessment and evaluation of educational publications for general educational subjects, educational fields and cross-cutting topics
- f) training and advice for professional development of teaching staff and professional staff in schools and school facilities on the territory of the Slovak Republic,
- g) training and advice for teaching staff and professional staff in schools and school facilities with the language of instruction or with the language of education of national minorities,
- h) training and advice for teaching staff and professional staff in schools and school facilities having children and pupils from the socially disadvantaged environment,
- i) training and advice for managing teaching staff and managing professional staff in schools and school facilities, to the employees of authorities founding schools and school facilities, and to the employees of regional school administration bodies focusing on improving their managerial competences and performance of state administration at the first level of management,
- j) lifelong learning,
- k) organizing attestations for teaching staff and professional staff,
- l) supporting and developing youth work,
- m) training and advice in the field of development of competences of youth and youth workers through further education or ongoing training,
- n) fulfilling the coordination tasks related to education, training and youth work, which result from the representation of the Slovak Republic in international organizations and co-organization of projects and programmes of international organizations in accordance with the priorities of the Slovak Republic,
- o) administrative activities of the accreditation commission in the field of youth work,
- p) subject Olympics and competitions of children and pupils in schools and school facilities,
- q) research and development in the field of creating tools, methods and forms of measuring results of education and evaluating the quality of education and training,
- r) creating the test tools for the external part of school-leaving examination, the written form of the internal part of school-leaving examination and for external

testing according to the special regulation <sup>1)</sup> and their distribution to schools, providing for creation of the database of tasks for testing in the field of education at primary schools and secondary schools for the purpose of using them in school practice,

- s) certified measurement of education, external testing of pupils, the external part and the written form of the internal part of school-leaving examination, evaluation and analysis of the above,
- t) international measurements according to the programmes, in which the Slovak Republic participates, in accordance with their rules,
- u) monitoring the achievement of the performance and quality objectives of education defined by the relevant national educational programmes and the target requirements for graduates of the relevant level of education, monitoring and analysing the development of educational results at national level and in international comparison,
- v) monitoring the level and effectiveness of lifelong learning with the focus on the development of key competences of adults used in practice,
- w) publishing and publication activities within its scope,
- x) cooperation with legal entities working in the field of education, training and youth work in the Slovak Republic and abroad,
- y) implementation of projects financed by the European Union from other chapters of the government budget and other international and national sources,
- z) activities of the National Agency of the European Union programmes — Erasmus+, in the field of youth and sport, and the European Solidarity Corps, including providing for the activity of the Eurodesk information network,
- aa) providing for and making available the library and information services from own library funds, according to the focus and specialization, to the founder and to both teaching and professional staff when performing their activities,
- bb) other tasks based on the authorization of the Ministry.

4) NIVAM shall perform business activities beyond the scope of the main activity in the business objectives pursuant to Section 28 Paragraph 2 Act No. 523/2004 Coll. on financial rules of public administration and on the amendment to certain laws, as amended, which are the following:

- a. performing extracurricular educational activities,
- b. publishing activities,
- c. lease of state intangible property managed by NIVAM and tangible property pursuant to Act No. 278/1993 Coll. on the administration of state assets, as amended.

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1) Section 155 Act No. 245/2008 Coll. on education and training (Education Law) and on the amendment to certain laws, as amended

5) NIVAM shall perform its activities on the basis of the following:

- a. the contract between the Ministry and NIVAM for the relevant calendar year,

- b. the Ministry's approval of the business activity according to paragraph 4,
- c. requirements and mandates of the Ministry,
- d. projects performed within the structural funds of the European Union,
- e. the mechanism supporting recovery and resilience,
- f. the needs of schools and school facilities.

## **Article 4**

### **Management and Organization**

(1) The Director-General is the statutory body of NIVAM and shall be appointed and dismissed by the Minister of Education, Science, Research and Sport. The term of office of the NIVAM Director-General shall last for five years. The NIVAM Director-General can be appointed repeatedly, but for a maximum of two consecutive terms of office. The term of office of the NIVAM Director-General shall commence on the day of their appointment.

(2) The NIVAM Director-General shall in particular:

- a) perform tasks resulting from the rights and obligations of the employer in accordance with the legal regulations of the Slovak Republic,
- b) appoint and dismiss the Deputy Director,
- c) submit proposals for amending the Statute to the Minister of Education,
- d) manage the activities of NIVAM, act on its behalf and represent it in public relations,
- e) be responsible to the Minister of Education for the activities of NIVAM and the timely fulfilment of tasks,
- f) issue internal regulations of the organization, namely the establishment plan and staff regulations,
- g) fulfil NIVAM's tasks resulting from employment relationships, decide on the job classification and functional classification of employees, determine the job description and salary details of NIVAM employees.

(3) The organizational structure of NIVAM, the scope of rights and obligations, the content of activities of individual organizational units of NIVAM and mutual relations between them shall be governed by the establishment plan of NIVAM, issued by the NIVAM Director-General.

## **Article 5**

### **Employees**

- (1) NIVAM employees involve the following: teaching staff, professional staff, research and developing employees, professional library employees and other employees.
- (2) The scope of rights and obligations of NIVAM employees shall be governed by legal regulations, the NIVAM establishment plan, the NIVAM staff regulations and other internal NIVAM regulations.

**Article 6**  
**Advisory Bodies**

- (1) The NIVAM Director-General may establish advisory bodies. Advisory bodies can be permanent or temporary.
- (2) The mission, scope of activity and composition of advisory bodies and terms of appointment shall be governed by NIVAM's internal regulation.
- (3) The activity of the advisory body shall be regulated by its rules of procedure, which shall be issued by the NIVAM Director-General.

**Article 7**  
**Financial Management**

- (1) NIVAM shall be involved in the government budget financed through the budget chapter of the Ministry.
- (2) NIVAM shall manage its funds independently according to its budget, costs, revenues, and the result of financial management.

**Article 8**  
**Final and Cancellation Provisions**

- (1) Changes of and amendments to the Statute can only be made on the basis of a written amendment.
- (2) This Statute shall hereby cancel the Statute of the Methodology and Pedagogy Centre dated of 26 March 26, 2014 as amended by Amendment No. 1 dated of 16 December 2015, Amendment No. 2 dated of 17 August 2021 and Amendment No. 3 of 28 December 2021.
- (3) This Statute enters into force on the date of signature by the Minister of Education and becomes effective as of 1 July 2022.

In Bratislava on 28 June 2022

Branislav Gröhling (signature)  
Minister